

The **Parks and Recreation Board** met Monday, March 24, 2014, 4:30pm, at the Parks office. Present at said meeting were Pat Flannelly, Karen Springer, John MacDonald, Jeff Love and Andy Gutwein. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Bess Witcosky, Dan Dunten and Cheryl Kolb represented the department. Also present was Council President, Ann Hunt. Absent was Park Board member, Aimee Jacobsen.

Pat convened the Board at 4:35pm.

The first item of the agenda was the approval of the minutes from the February 24, 2014 meeting. Karen motioned to approve the minutes. John seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report had been distributed
- Passed along an informational item, noting the rest of the Happy Hollow shelters have been painted, and thanks to the Redevelopment Commission, we have been able to acquire new, coated, steel tables for all of the shelters and they are being installed to meet ADA guidelines. It is going to be very nice, and if you get a chance in the next week or so, you will be able to go there and see them.

Assistant Superintendent – Pennie reported on the following:

- To date, we have five men's teams and four coed teams registered. The deadline is April 4th.
- Global Fest will continue to use the Morton parking lot for the food and entertainment tent. After speaking with the Police Department, it was decided that the front area could not be secured. The Naturalization Ceremony will be held in the Burtsfield gym since University Church is no longer available. The Morton Center multi-purpose room is too small to accommodate it.
- Chris and I have gone through our old files that were stored in the basement of old city hall, located at Fire Station # 1 that were moved back to City Hall. We have submitted a request to the Clerk Treasurer for permission to destroy 106 banker boxes of old claims, receipts and time sheets.
- Kurt Wahl will be coming up with bid documents for ADA compliance work to be done in Cumberland Park, Happy Hollow Park and the Lilly Nature Center. We have \$30,000 in CDBG funds from last year, and there should be \$30,000 available for this year.

Parks – Lee reported on the following:

- Inspections are available
- Helped move things around at Morton preparing for new tenants
- Removed mats, cleaned concrete pad and other tasks at the rink
- Built more canoe/shell racks at the boathouse
- Getting parks ready for summer
- Finished painting shelters in Happy Hollow Park
- Installing new picnic tables, which meet ADA standards, in Happy Hollow Park

Recreation – Chris reported on the following:

- Riverside Skating Center – closed for the season on Sunday, March 2. When the weather cooperated, the rink thrived. However, it was the second snowiest winter in

recorded history and the third coldest in recent years. Despite the bitter cold temperatures, which kept skater attendance down, the Rink had a successful season.

- West Lafayette Varsity Football Coach Shane Fry will be offering a Spring Non-Contact Football Clinic. The clinic will be held on Monday – Thursday, April 7 -10, from 4:00-5:30pm. The Football Clinic is for children in grades K-5 that are interested in playing football. The clinic will work on the fundamentals of the game.
- Office staff has been working on scheduling summer programs and the brochure is being prepared.
- Applications are being accepted for summer positions.

Morton Center – Bess reported on the following:

- WALLA starts next Monday, March 24 and runs through April 17. Morton will be housing all of their classes. This will be the last session of WALLA classes until further notice.
- City Update: The Engineering and Development departments have moved in to Room 106. The Board of Works, Redevelopment Commission and City Court will be moving to the Multipurpose Room starting May 1. The Police Merit Commission will meet in Room 211. There will also be a few other meetings, as required. A cleaning lady has been hired to come in three nights a week to help with some of the extra wear and tear from the additional people in the building.
- Upcoming Events and Fairs:
 - Westminster Village Fair – April 11, 2:00pm-4:30pm
 - Art at the Park, Purdue's Alexander Field, 4:30pm-?
 - I.U. Arnett Health and Safety Fair, May 17, 11:00am-3:00pm
- Community Arts Project: "Project Snowflake" has come down. A new Morton Community Art Project is in the works and may be a collaboration with the West Lafayette Public Art Team. The project will probably involve an art installation on the chain link fence surrounding Morton.

Stewardship – Dan reported on the following:

- Prescribed Burns
 - We will be working with the West Lafayette Fire Dept. to burn three areas, two at the Nature Area, and one along the Northwest Greenway Trail. We met with a representative of the Fire Dept. at the various sites this morning to discuss the burn. The burns will take place within the next 2-3 weeks.
- DeTrash the Wabash
 - This event, to pick up trash along the river, will take place on Saturday, April 19, from 9:00am-1:00pm, starting at Tapawingo Park. We normally have a couple hundred people come to help. Let me know if you, or a group you are involved with, has an interest in helping out.
- Tree Planting along State Road 231
 - For information only, a local landscape company will plant 800 trees along the new stretch of road within the next month.

Old Business

n/a

New Business

Joe noted the new and revised Trail Guides would be available for distribution next month.

West Lafayette School Board – Karen reported the following:

- Work has begun on the Jr/Sr High School offices to remodel and reconfigure the space for efficiency and security. The project will last through the summer. At the start of school in Fall 2014, there will be one secure entrance to the building at the north Grant Street door. This is the set of doors on Grant Street, north of the main set of doors.
- At the Joint School Boards meeting on February 28, board members from LSC, TSC and West Lafayette heard a presentation about bornlearning® Academy. This program, designed to improve kindergarten readiness, will be introduced this fall in five elementary schools targeting thirty families at each school. The goal of the program is to target the nearly 45% of incoming kindergartners who are not equipped with the skills they need to be successful students.

Wabash River

- Pat noted he did not attend, but received the revised schedule. Joe noted there is just the executive board this month, with a full board meeting next month.

Other

Cash/Change and Petty Cash Fund

Chris requested approval to establish the following funds from the Non Reverting Operating Fund, to revert back no later than November 29, 2014:

1. Cash/Change Fund, \$200.00, for the Morton Dance Concert
2. Cash/Change Fund, \$150.00, for the Municipal Pool
3. Petty Cash Fund, \$150.00, for the Playground Program

Karen motioned to approve the request for establishing the Cash/Change and Petty Cash Funds, as presented. Jeff seconded the motion, and the motion carried.

Pay Claims

John motioned for claims to be paid. Karen seconded the motion, and the motion carried.

Adjourn

Jeff motioned to adjourn the meeting. John seconded the motion, and the meeting adjourned at 5:48pm.

Presiding Officer

Secretary